

2017 – 2018

Missouri Option Program

Information & Application



MISSOURI OPTION

Kansas City Public Schools - MISSOURI OPTION MISSION

The Kansas City Public Schools has implemented the Missouri Option Program for those students who, for whatever reason, are not able to graduate with their cohort group. Also, the program is for those who would like to come back and re-enroll as a student to achieve their high school diploma. The KCPS Missouri Option Program is committed to helping those students who have realized the importance of earning a high school diploma achieve their dream of being a high school graduate.

Robert Lee Jr., Ed. S. / Principal - rlee1@kcpublicschools.org

Dr. Lejuan Johnson / Associate Principal – lpjohnson@kcpublicschools.org

816-418-5300

Success Academy at Anderson

Office (816) 418-6944 / Fax (816) 418-5323

1601 Forest Avenue

Kansas City, Missouri 64108

www.kcpublicschools.org/missourioption

Missouri Option Staff Directory

The following names below are the staff members that serve students in the KCPS MO Option Program:

Robert Lee, Jr., Ed.S. Principal- rlee1@kcpublicschools.org
Dr. LeJuan Johnson, Associate Principal- lpjohnson@kcpublicschools.org
Sparcle James, Instructor- jsparcle@kcpublicschools.org
Monika Raglin, Instructor- mraglin@kcpublicschools.org
Jacqueline Johnson, Counselor- jjohnson@kcpublicschools.org
Cardella Johnson, Secretary- [cajohnsn@kcpublicschools.org](mailto:cjohnsn@kcpublicschools.org)
LaJuana Winchester, Secretary- lawinchester@kcpublicschools.org
Denisha Moore, Support Services- dmoore2@kcpublicschools.org
Brian Dunlop, Behavior Interventionist- bdunlop@kcpublicschools.org

Student Eligibility

- **Age:** Student's must be at least *17-years old*, at least in their senior year and no more than 20 years of age.
- **Credits:** Students must be at least one year's credit behind their cohort group (class), or for other significant reasons identified in the local plan, be unable to complete their diploma with their cohort group. Cohort is defined as the year that a student enrolled in Kindergarten.
- **Skills Assessment:** Students must have *at least an 8th grade reading, language, and math level*. There may be Exceptions pending the student's strengths and needs. This is identified by administering a locator test (TABE).
- **Residency:** Students must live within the KCPS boundaries.

Enrollment Process

Students must fill out The Missouri Option Program (MO OP) Application located in the back of this information packet.

- Students, along with their parent(s) or guardian(s), must complete Parts I and II and sign The Missouri Option Program Contract.
- After the MO OP application is reviewed, the student will take part in the Information and Assessment Sessions with the Missouri Option Staff. During the Assessment Session, the student will take a Skills Assessment (TABE) over reading, language, and mathematics to determine if the student is at an 8th grade level (the test is 195 questions (50 reading, 55 language, 40 math computation, 50 applied math)).
- If the student is accepted in the program, they will be notified of their start date and time. If the student has a 504 plan or an IEP, the 504 plan or IEP must be sent to the Missouri Option Principal in order for it to be reviewed to determine the type of interventions or accommodations the student will be eligible to receive for the HiSET test.
- Students must abide by all district policies including wearing uniforms (khaki pants and navy blue polo shirt) and school cell phone policy.

Procedure and Requirements for Graduation

Students completing the Missouri Option Program will receive a Kansas City Public School District High School Diploma and will be considered a high school graduate.

The following requirements must be met in order for students to receive a High School Diploma through the Missouri Option Program:

- 1 credit in an American Government class (Gradpoint) and complete the EOC for this course
- Passing score on the Missouri Constitution test
- Passing score on the US Constitution test
- ½ credit in a Personal Finance class (Gradpoint)
- ½ credit in a Health class (Gradpoint)
- ½ credit in a Job Skills class (Gradpoint)
- Successful completion of a CPR course
- Successful completion of the HiSET exam
- Successful completion the 30 hours (Not working) or 15 of classroom instruction per week (i.e. – 15 hours are for students who currently work the other half of the school day; Work Verification form must be submitted and approved prior)
- Successful completion of the 15 work hours/volunteer hours per week (i.e. – only if attending approved Work Verification or Volunteer form is approved prior)
- Attend 1 College Fair
- Apply to at least 1 College of your choice
- Take either the ACT, Accuplacer or ASVAB
- Successful completion of 40 hours of community service hours before graduation as required of all KCPS graduates

4th Year Senior Students - The student will not receive their diploma until their cohort group's graduation date. They may receive a copy of their transcript showing that all coursework is completed and a diploma will be issued in June.

Those students whose cohort group has already graduated and have all of the criteria for graduation completed are eligible to receive their diploma upon completion of the program, regardless of when during the school year that may be. These students are allowed and encouraged to walk in the KCPS MO Option graduation ceremony for that year.

Cost - The Missouri Option costs nothing to attend. However, there is a cost associated with HiSet in the event a student does not pass on their first try. The cost for the HiSet is \$7 per sub section each attempt.

The Kansas City Public Schools – Missouri Option Program is a voluntary program. The student must follow all program guidelines, requirements, and student responsibilities to maintain admittance in this program.

***It is very important that each student have a valid state issued id (Driver License, Permit, Non-Drivers Photo State ID or Passport). A student will not be permitted to test without a state issued photo id!!**

Attendance Procedures

- Students are required to attend 15 hours or 30 hours (Not working) of school per week (3 to 6 hours per day).
- All missed hours or absences must be made up before a student will be allowed to GRADUATE.
- ***If a student is absent, please call the Missouri Option Office at the following number: 816-418-5300.***
- If a student begins to accrue a large amount of missed hours, the parent or guardian will be contacted and a plan of action will be discussed to decrease the number of unexcused absences.
- If a student acquires 30+ missed hours, the student will be put on an attendance contract. The bulk of said contract will stipulate that if a student acquires one more unexcused absence, he or she will be dropped from the Missouri Option Program.
- Each student is allowed to be enrolled in the Missouri Option program for a ***maximum of 2 years***, if the requirements for graduation are not met in that time, the student will be dropped from the program.

Late (Tardy) Arrivals

Promptness is a requirement! Being on time is the responsibility of the student just as it would be for a job. Students who arrive late will be required to make up any time missed.

Work/Volunteer Requirement (15 hours Attendance Requirement)

- ✓ Students will be required to have proof of a job, community service, or other supervised activity before they are admitted into the program.
- ✓ Students will be required to work a minimum of 15 hours a week.
- ✓ Having a job is not the only option for this requirement, a student may do volunteer work at a nonprofit organization. It must be a supervised out of school activity and gives the student at least 15 hours a week.
- ✓ Students will be required to stay at the same employment during the duration of this program unless legitimate and/or unplanned circumstances occur that forces the student to leave or quit (Must notified MO Option Principal).
- ✓ Being fired is not an option. If a student does not abide by this, he or she will be removed from the program. ***STUDENTS MUST HAVE ALL OF THEIR WORK HOURS UP TO DATE BEFORE BEING ALLOWED TO GRADUATE.***

Graduation

- ***In order to qualify to walk in the graduation ceremony ALL of the requirements for graduation (listed above) MUST be completed by Wednesday, May 9, 2018.***
- Students completing their coursework after May 9th will still be eligible to graduate, but will walk in the graduation ceremony in June.
- Missouri Option Program graduates walk in the Kansas City Public Schools – Home School High School graduation ceremony - Please contact the MO OP Counselor for more info about the graduation ceremony.

Program Location

The Missouri Option Program is located at Success Academy – Anderson on the 2nd Floor. The address is 1601 Forest Ave.

Student Regular Full Day Schedule

- Morning session: 7:30 am – 10:30 am (Lunch 10:30 to 11:00) and/or
- Afternoon session: 11:00 am – 2:30 pm (Lunch 12:30 to 1:00)

All Discipline Issues

Discipline issues will be handled by the Principal and/or Associate Principal. If discipline issues become disruptive to the positive learning environment, the student will be removed from The Missouri Option Program.

School Closing Due to Inclement Weather

If a decision is made by the Kansas City Public Schools District Office to close school due to bad weather or for other emergency reasons, the district official in charge of this decision will contact local radio and television stations of such closings.

Transportation and Parking Information

Students who are enrolled in the Missouri Option Program have access to a school bus. All students who drive to and from school must park in the lot across the street from Manual Tech.

TABE Testing and Practice HiSet

The TABE test will be given quarterly to gauge student progression and readiness for the HiSet exam. Students must obtain a grade equivalent of 10.0 or higher to be eligible to take the practice HiSet. The **tentative** testing schedule is as follows:

- August 28 Practice HiSet
- October 16 TABE post test
- October 23 Practice HiSet
- February 1 TABE post test
- February 8 Practice HiSet
- March 14 TABE post test and Practice HiSet

Scheduling for the HiSet test will be made after a student has passed the practice HiSet with a minimum score of 11 in all 5 subjects.

5 Subject-areas on the HiSet exam

1. Language Arts - Writing – 2 parts a. Part I has 50 multiple-choice questions (75 minutes). Test includes the following: Organization of ideas (20%), Language Facility (25%), and Writing Conventions (55%) b. Part II is an essay (45 minutes).

2. Language Arts - Reading a. This subtest has 40 multiple-choice questions (65 minutes). This test includes the following: literacy texts (60%) and informational texts (40%).

3. Mathematics a. This subtest has 50 multiple choice questions (90 minutes). Content of the test includes Numbers and Operations of Numbers (19%), Measurement/Geometry (18%), Data Analysis/Probability/Statistics (18%), Algebraic Concepts (45%) - a calculator will be provided for the entire math subtest.

4. Social Studies a. This subtest has 50 multiple-choice questions (80 minutes). This test includes the following: natural history (25%), economics (20%), civics and government (25%), world history (15%), and geography (15%).

5. Science a. This subtest has 50 multiple-choice questions (80 minutes). This test includes the following: life sciences (25%), physical science (25%), earth science (50%).

Kansas City Public Schools District

MISSOURI OPTION PROGRAM APPLICATION AND CONTRACT

This Application MUST be filled out completely. PLEASE PRINT CLEARLY!!!

Part I: To be filled out by the applicant along with the parent(s)/guardian(s):

Student Name: _____ Date of Birth: _____ School ID: _____

Home Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Home School: _____

Do you currently have an IEP, 504 plan? YES or NO (Circle one)

If you have an IEP, who is your case manager/attending school name?

Please provide the name(s) and phone contact(s) of your parent(s)/guardian(s) (if you are your own, please mark that)

Parent/Guardian Name: _____ e-mail: _____

Home Phone #: _____ Cell or Work phone: _____

Name of Emergency Contact: _____ e-mail _____

Home Phone #: _____ Cell or Work Phone: _____

Does the student have any medical conditions that we need to be aware of? YES or NO

If yes, please list (*be sure to turn in the proper medical forms to the MO Option Nurse as well*):

Which session would you prefer? Please circle one

Morning (7:30 – 10:30)

Afternoon (11:15 – 2:15)

What is the student's plan for transportation to and from the program?

Student's plan for achieving the 15 hour work requirement:

Please state where the student is working and or volunteering:

Part II: To be filled out completely by the student / applicant. Please answer each question completely and LEGIBLY!

Why do you feel you are a good candidate for the Missouri Option Program?

What difficulties have you experienced in school in the past that has stopped you from succeeding?

Why do you want to enroll in the Missouri Option Program as opposed to attending your home school?

What do you feel are your strengths and weaknesses?

Kansas City Public Schools

Missouri Option Program Contract

Student: _____

Parent / Guardian: _____

1. All Students will follow all of the rules of Kansas City Public Schools. By signing this contract, you are stating that you have read and understand the student code of conduct and regulations.
2. By signing this contract you are stating that you have read, understand, and will abide by the rules and guidelines outlined in the Missouri Option Program information packet, especially the sections listed below:
 - Procedure and Requirements for graduation
 - Attendance Procedures
 - Work Requirement
3. ANY scores received on the HiSET test while in the Missouri Option Program are VOID if the student drops or is dropped from the program. The HiSET scores received while enrolled in the program CANNOT be used to receive a HiSET.
4. The student agrees to do all work assigned by the instructor, stay on task, and not disrupt other students during work times. If the student disobeys a request by the instructor, is off task, or disrupts other students, the instructor reserves the right to remove the student from class that day. Any time missed after being asked to leave for the day must be made up before being allowed to graduate.
 - If the student continues to be off task, not complete the work assigned by the instructor, or disrupts other students, a meeting will be held with the student's parent / guardian to discuss consequences up to and including being dropped from the program.

PARENTS / GUARDIANS (parent / guardian must approve and sign regardless of student age):

I give consent for _____ to be enrolled in Kansas City Public Schools District's Missouri Option Program. I have read and understand these guidelines and will encourage my son/daughter to follow them.

Parent / Guardian Signature: _____ Date: _____

STUDENTS:

I have read and understand the guidelines for the Missouri Option Program. I understand that if I violate these policies I will be dropped from enrollment.

Student Signature: _____ Date: _____

