How to find our new website:

- Type in browser: www.kcpublicschools.galaxydigital.com

- If you are on kcpublicschools.org, you will scroll down to the bottom of the page and click “Volunteer Now”

Things to Remember:

- If you have done a background check in the last year, it will be valid and you will not have to renew this calendar year. Our system will recognize if your background check is cleared and allow you to respond to volunteer opportunities without having to do a new background check. If the system prompts you to follow the background check directions, please follow the prompts.
- Please assure you fill out your waivers, they will appear once you click “opportunities” (directions below)
- If you are new to the system, please follow the prompts when responding to a volunteer opportunity and follow the directions on the Verified Volunteer site.
- In order to volunteer, you will need to respond to AT LEAST ONE volunteer opportunity
Signing UP (first time volunteers):

If you are a new volunteer to Kansas City Public Schools, you will need to create an account. Step-by-step directions are provided below.

Step 1: Click Here

This Screen Should Appear

Step 2: Click Here

Please fill out the required information
For this step, you're asked to indicate the causes you're passionate about.

**Step 3**

This Screen Should Appear

For this next step, you're asked to indicate your volunteer interests. Include the skills and talents you can use in volunteering.

**Step 4**
You're not required to fan a school as part of sign up, but you'll want to be a fan of any of the schools that you're interested in supporting through volunteerism. Once you've selected the school/s, you'll receive emails whenever that school posts new opportunities or events.

Step 5
Click Here

This Screen Should Appear

Step 5 of 5: Congratulations! You've set up your account.

Just one more short step: Click "Continue" below.
(By the way, we're going to send you an email just to make sure that your email address is working.)

CONTINUE
Login

Using your email and password, please log in. The log in button will be located on the top right corner of the website.

FORGOT YOUR PASSWORD? Here is how you can recovery it!
Once you are logged in, you will click “opportunities” and be asked to fill out two waivers. Click on each waiver to E-Sign it!

Viewing opportunities:

What is this opportunity?

Where is this happening?

When is this happening?

View additional details and sign up

Click “View Details” once you have found the opportunity you are interested in.

Click here to E-Sign your volunteer code of conduct and liability form

Here is what the waivers look like!
Responding to a opportunity

Click here to respond to volunteer opportunities you are interested in!

Background Check

After filling out this information you will be redirected to the "Verified Volunteers (Sterling Volunteers)" website to fill out more personal information. Your Background Check will not be processed unless you fill out the application on the "Verified Volunteers (Sterling Volunteers)" website.

BACKGROUND CHECKS ARE RENEWED YEARLY!

Once you have your background results on profile, you will not be asked to fill out this information until it is time to renew your background check.
Below you will see the steps you will have to take on Verified Volunteers. You will have to click “SUBMIT” at the bottom of the page to finalize your process. Once that is done, your volunteer registration will be complete.

*Please note: KCPS staff will not have access to any of your personal information submitted through Verified Volunteers (secured site).

When asked for payment, please select “not at this time”. KCPS will cover the cost of background checks.