2019-2020 Work Calendar for non-school based 12-month Employees and Principal/Assistant Principals:

Central office; principals/assistant principals; security office and field personnel; adult education; CTE; exceptional education admin, office support, school psychologists; athletics; custodians, all maintenance employees; early learning admin, office support, family advocates; student intervention personnel; directors and coordinators, professional development office support; federal programs operations personnel.

12-Month employees are expected to work every week day from July 1 to June 30, except for paid holidays, special paid holidays are designated by Dr. Bedell or days in which an employee utilizes PTO or vacation pay.

INCLEMENT WEATHER DAY PROCEDURE

12-Month employees shall report for work at the regular start time unless notified by their supervisor at the direction of the Superintendent. If road conditions are hazardous, the Superintendent may call for delayed arrival and employees may report to work at 10:00 am. On inclement weather days when the district office is open, 12-month employees may use any available vacation/PTO time if they choose not to report. We encourage all employees to remain safe. Working at home is not an option to receive pay.

SEIU EMPLOYEES

All SEIU employees are deemed essential employees, except Child Nutrition Employees, and all such essential SEIU employees, whether less than 12-month employees, and whether at school sites or non-school sites, that are closed due to inclement weather condition or emergencies, shall report to work.