Q: Will I be allowed to enroll my child in KCPS without having an up to date immunization record on file?
A: No. Missouri law (RSMo 167.181) requires all children show proof of adequate immunizations.

Q: What documents do I need to submit if I am new to the district?
A: ☐ Proof of income: proof of last 12 months income (pay stubs), current TANF award letter, current SSI verification, unemployment letter, Recent 1040A Tax Form with W-2’s, employer letter on company letterhead or notarized letter from employer, Child Support letter.
☐ Verification of Child’s Birth
☐ Child’s current up-to-date immunization record
☐ Child’s insurance/Medicaid card (if available)
☐ Child’s Social Security Card (if available)
☐ Valid Picture ID of Parent or Guardian
☐ Proof of school enrollment of parent/guardian (if applicable)
☐ Annual Proof of Residence: Parents/guardians are required by state law to provide documentation validating their proof of residency for the purpose of enrolling school age children in public school districts in the state of Missouri.

KCPS will accept the following as proof of residency. One from each column is required.

<table>
<thead>
<tr>
<th>☐ One from column “A”</th>
<th>☐ One from column “B”</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valid Property Deed</td>
<td>Current utility bill: electric, water or gas. Disconnect or shutoff notices will not be accepted. Bills must be within the last 30 days</td>
</tr>
<tr>
<td>Current Real Estate Tax Receipt</td>
<td>Personal Property Tax Receipt</td>
</tr>
<tr>
<td>Mortgage Statement</td>
<td>Homeowner’s/Rental Insurance Policy</td>
</tr>
<tr>
<td>Signed Residential Lease Agreement</td>
<td>Social Services, Social Security Statement, or Other Legal/Court Documents</td>
</tr>
</tbody>
</table>

Q: What is the age requirement for my child to enter an Early Learning Program?
A: • Per KCPS regulations, child must be 3 years of age before August 1st
• Per KCPS regulations, child must be 4 years of age before August 1st

Q: How do I apply for an Early Learning Program?
A: Call (816) 418-5259 to schedule an appointment for enrollment.
Check our website for more information, www.kcpublicschools.org/earlylearning

Q: Do all children qualify for the Head Start Program?
A: No. To determine eligibility, families must meet the income guidelines.